



**MIMS COLLEGE OF NURSING, PUTHUKODE**  
**IQAC MEETING MINUTES**

The core members of IQAC met together on 20.12.2014 at 10:00am in the seminar hall of MIMS College Of Nursing.

**Members present:**

1	Dr Assuma Beevi.T.M, Chairperson	6	Mrs. Reena George, Coordinator
2	Mrs. Isha S	7	Mr Vishnu
3	Mr Madhu, Administrator	8	Mr Bijoy Philip K
4	Mrs. Shyni Saji	9	Mrs Sumitha J
5	Ms. Preetha John	10	Ms. Neethu Jose

**Agenda**

1. AQAR
2. MIMS DAY
3. RHC
4. Dual responsibility for Faculty
5. Co-curricular activities
6. Alumni
7. Career guidance programme

No	Discussion
1.	Minutes of previous meeting is read by Dr Reena George <b>AQAR:</b> AQAR report 2014-15 was presented and accepted by committee members.
2.	<b>MIMS DAY</b> Programme coordinator: Mrs. Reena George. Employees can participate in the sports and arts competition. Fund will be allocated by the management.
3.	<b>RHC</b> Plan to revive RHC. RHC will be shifted to Azhinjillam for accessibility.
4.	<b>Dual responsibility for Faculty</b> All the faculty can work in the clinics once in a week. Duty roster will be prepared unanimously. Certificate will be given for clinical duty.
5.	<b>Co-curricular activities</b> Encourage the students to participate in the college, university, state and national level arts, sports and games events. Rejuvenate various clubs of the college to conduct activities with considerable participation from the students
6.	<b>Alumni</b> Dr Assuma Beevi TM asked to strengthen alumni activities.
7.	<b>Career guidance programme</b> Principal asked the faculty to make arrangements for conducting career guidance programme and campus selection for the students of final year.

*The meeting adjourned at 11.30pm*

**IQAC Chairperson**