



**MIMS COLLEGE OF NURSING, PUTHUKODE**  
**IQAC MEETING MINUTES**

The core members of IQAC met together on 17.03.2018 at 09:00am in the seminar hall of MIMS College Of Nursing.

Members present:

1	Dr Assuma Beevi.T.M, Chairperson	6	Ms. Shine Thomas, Coordinator
2	Dr. Sheeja C V	7	Ms. Alphiline Jose
3	Dr Shejila CH	8	Mr Jibin V Varkey
4	Prof. Isha S	9	Mr Abid Faheem TK
5	Ms Elizabeth Xavier	10	Ms Mary Elizabeth Tidiya Walerine

**Agenda**

1. NAAC criterion submission
2. IIQA & SSR Submission
3. Health promotion module

No	Discussion	Remarks
1.	<b>NAAC CRITERION SUBMISSION</b> Almost all the aspects has been prepared. The aspects regarding soft-skills has to be updated. After the submission of the criterion, Dr Assuma Beevi TM and Dr. Shejila CH will finalize the content for updating. The tentative date for the submission of the criterion is 7.5.18	<b>Dr Assuma Beevi TM</b>  <b>Dr. Shejila CH</b>
2.	<b>IIQA &amp; SSR Submission</b> Entrusted Dr. Shejila CH for the uploading IIQA and SSR after correction.	<b>Dr Assuma Beevi TM</b>
3.	<b>Health promotion module</b> Entrusted Prof Sheeja CV regarding the preparation of Health Promotion Module. A software could be prepared so that the students can go through the content and attend the pretest and post-test. It can be administered among the final year students which can be included in the transcript. Entrusted Mr Jyothis Prakash, Mr Athul Dev T and Mr Shihabudeen NTK to develop the module as a computer based program.	<b>Dr Assuma Beevi TM</b>

Meeting adjourned at 10.30am

**IQAC Chair person**